



LEIGH SCHOOL CHARTER

VISION STATEMENT

Leigh School students discover and follow their passions with integrity and compassion.

MISSION STATEMENT

We build our students' ability to learn and their emotional strength, then we connect students' interests to their culture and local community.

WHAT WE BELIEVE...

- School helps students to become independent learners
- Personal success is built on a strong foundation of reading, writing, maths
- Every interaction requires respect, compassion, and honesty
- School should be safe for all
- We should all be proud of our cultures
- School is part of, and strengthens, the local community
- Caring for and protecting our local environment is important
- Children grow when they follow their own interests



Cultural Diversity and Māori Dimension for Leigh Primary School

The unique position of Māori Culture :

The school will:

- Encourage the use of te reo with the children as part of the daily classroom programme
- Engage in staff development in te reo where possible
- Use the Ministry of Education documents -‘Ka Hikitea – Managing for Success’, ‘Ka Hikitea – Accelerating Success’, ‘Tataiako’ to guide the development of school programmes and ‘Hautu’ as a review tool for the Board of Trustees..
- Use Kaumatua and other local resource people to support classroom programmes
- Involve representatives from the Māori community in any decisions affecting Māori students, policy making and programmes
- Include Māori student achievement in reports to the Board of Trustees
- Honour the Treaty of Waitangi

New Zealand’s cultural diversity:

The school will:

- Respect and recognise children’s cultural and spiritual backgrounds
- Value the language children bring to school
- Develop class programmes to encourage the exploration of cultures, with a particular emphasis on Māori and Pasifika cultures which will be included in our curriculum structure.
- Provide opportunities for children to share their cultures and celebrations
- Use the resources supplied by the Ministry of Education

What reasonable steps will the school take to incorporate tikanga Maori (Maori culture and protocol) into the school’s curriculum?

- All school assemblies begin with our national anthem sung first in Māori and then in English.
- A percentage of budget spending will be allocated to Māori resources.
- Incorporate teaching about local Māori history and culture into the Curriculum programmes.
- Minimum 30 minutes per week in all classrooms devoted to Tikanga and Te Reo.
- A programme for teaching Tikanga and Te Reo will be developed for the tutor.
- Whole school will visit the local Marae annually – Omaha Marae.
- Consultation with family members of Omaha Marae in regard to the protocol expected with visit e.g children to say their mihi.

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- Kapa haka will be taken with the whole school three to four times a term for approx. 40 mins, and then with a selected Performance group participating in the Kaipara Festival and other performance opportunities (like the Fishing Competition, The Sawmill etc)
 - Every opportunity will be taken for the whole school kapa haka group, to perform publicly.

What will the school do to provide instruction in Te Reo Māori (Māori language) for full time students whose parents ask for it?

- All such requests will be given full and careful consideration by the Board of Trustees and regard will be given to: availability of personnel with the requisite skills and qualifications and the overall school financial position.

What steps will be taken to discover the views and concerns of the school's Māori community?

- Consultation with the Māori community on a regular basis.
- Parent interviews
- Open door policy and invitations for parent to express their opinions
- Information evenings or gatherings – target key people to encourage participation by the Māori community

At present about 23% of our school roll is made up of Māori students.

Strategic Aim 1:

Student learning, engagement, progress and achievement.

2018

2019

2020

1.1 To achieve targets set for student achievement

1.2 To continue to work towards developing independence in learning

1.3 To develop children's values and dispositions through the 'Best You Can Be' programme

Strategic Aim 2:

Effective Teaching

2018

2019

2020

2.1 Continue to improve assessment practices

2.2 Further develop pedagogies for effective teaching within the Innovative Learning Environment

2.3 Continue to refine and improve appraisal processes

Strategic Aim 3:

Community Engagement

2018

2019

2020

3.1 Conduct a Community and Health Consultation

3.2 Continue to implement the Māori Action Plan

3.3 Continue to develop connections through Kahui Ako

3.4 Continue to improve the ways in which the school communicates to the community

Strategic Aim 4:

Using Change

2018

2019

2020

4.1 Continue to upgrade and improve the school environment

4.2 Continue to implement the Library Action Plan



LEIGH SCHOOL ACTION PLAN - 2018

STRATEGIC AIM 1: *Student learning, engagement, progress and achievement.*

- 1) To achieve targets set for student achievement
- 2) To continue to work towards developing independence in learning
- 3) To develop children's values and dispositions through the 'Best You can be' programme

Action Required	Responsibility	Actual Outcomes
1.1 To achieve targets set for student achievement: <ul style="list-style-type: none"> ● Refer Achievement Targets for 2018 including a review of Maths Programme delivery 	All staff	
1.2 To continue to work towards developing independence in learning. <ul style="list-style-type: none"> ● Utilise professional development facilitator support. With a focus on writing development - children develop a knowledge of where they are as a learner, what they need to do to get to the next stage. Explore the use of SOLO taxonomy as a way of knowing themselves as learners. ● Further develop planning strategies to promote children's independence, continue to refine the "Leigh Independent Learner" profile, and the Inquiry process. Implement suggestions in 'Understanding by Design' to design units of work that develop and reinforce understandings. Revisit 2 year Concept Plan. 	Jenny Thompson All staff	
1.3 To develop children's values and dispositions through the 'Best You can be' programme <ul style="list-style-type: none"> ● Continue to participate in the 'Positive Behaviour for Learning' contract - Year 2 ● Develop 'Best You Can Be' programme - revise indicators using the 'Ideal Student' suggestions, review behaviour policy and procedures (including stand down, restraint), plan and deliver lessons, identify appropriate reward systems, work towards consistency of expectation with all school staff. 	Edwin DeRonde PB4L facilitator	



LEIGH SCHOOL ACTION PLAN - 2018

STRATEGIC AIM 3: *Community Engagement*

- 1) Conduct a community and Health consultation
- 2) Continue to implement the Māori Action Plan
- 3) Continue to develop connections through Kahui Ako
- 4) Continue to improve the ways in which the school communicates to the community

Action Required	Responsibility	Actual Outcomes
<p>3.1 Conduct a community and Health consultation</p> <ul style="list-style-type: none">● Work with Health Promoting Schools co-ordinator to develop a questionnaire for parents/ caregivers on health programme delivery at Leigh School● Work as a Board to devise a method of consultation with the community - using what was developed in 2013 as a starting point .	All staff	
<p>3.2 Continue to implement the Māori Action Plan:</p> <ul style="list-style-type: none">● Review / update and implement the Māori Action Plan	Julie / Majic Paora.	
<p>3.3 Continue to develop connections through Kahui Ako:</p> <ul style="list-style-type: none">● Consult with local iwi on Māori student achievement● Support our 'Within School Leader' in her role to implement best practice in Maths and literacy	Dominique / Julie	
<p>3.4 Continue to improve the ways in which the school communicates to the community:</p> <ul style="list-style-type: none">● Continue to work on updating the school website, consider options for Marketing role within the school.● Decide on new logo for the school.	Rachel	



LEIGH SCHOOL ACTION PLAN - 2018

STRATEGIC AIM 4: *Using Change*

- 1) Continue to upgrade and improve the school environment
- 2) Continue to implement the Library Action Plan.

Action Required	Responsibility	Actual Outcomes
<p>4.1 Continue to upgrade and improve the school environment</p> <ul style="list-style-type: none">● Upgrade school toilets● Replace shade sail at school entrance● Re-roof teacher aide room● Create art work for school entrance and other areas around the school● Develop area in front of new rooms as suggested by children in 2017● Continue to explore possibilities of turf on bottom field● Replace concrete, continue planting programme as necessary and extend court fence.	<p>All staff BOT - Property personnel - Peter B and Chris C.</p>	
<p>4.2 Continue to implement the Library Action Plan.</p> <ul style="list-style-type: none">● Replace kitchen oven● Carpet, paint and replace concertina doors in the House of Learning	<p>BOT - Property personnel - Peter B and Chris C.</p>	



LEIGH SCHOOL ACTION PLAN - 2018

The aims listed above relate primarily to Nags 1 and 2. For Nags 3 – 6 , it will be ‘business as usual’ – through following school policies and procedures, following review cycles and implementing the 10 Year Plan and 5 YA for property. Additional guidelines are as follows.....

	Responsibility	Actual Outcomes
<p>NAG 3 - Personnel</p> <ul style="list-style-type: none">● Staff professional development is to be directly linked to appraisal goals which are developed from curriculum targets and strategic goals.● To seek, when employing staff, those who demonstrate a high level of knowledge and skills as they relate to the school’s strategic goals.● Non-teaching staff are to be appraised upon negotiated performance goals and against the indicators in their job descriptions.● Appraisal systems will continue to be reviewed for effectiveness● The Principal’s appraisal will be carried out by Judy Hanna● Additional responsibilities for management unit holders will be included in job descriptions● Leadership abilities will be developed in all staff so that they are able to mentor other staff.● The Teaching as Inquiry / Spiral of Inquiry cycles will link to staff appraisal	Julie / Dominique	
<p>NAG 5 - Health and Safety</p> <ul style="list-style-type: none">● Provide and promote a positive and safe physical and emotional environment for students and staff through adhering to, regularly reviewing and updating policy and procedure.	Tim H Peter B	



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	Responsibility	Actual Outcomes
<p>NAG 4 - Finance / Property</p> <ul style="list-style-type: none">● Ensure financial policies, systems and processes are sound and that the Board are informed on financial matters.● Complete the process for revision and updating of the 5 Year Agreement and the 10 Year Property Plan.● Implement the 5 YA and the 10 YPP● Systematically manage and replace school assets - maintaining the Asset Register.● Allocate funds to reflect the priorities as stated in the Leigh School Charter.● Monitor and control the school’s expenditure and ensure that the annual accounts are prepared and audited as required by the Public Finance Act 1989 and the Education Act 1989● Implement new Health and Safety regulations as per ‘The Health and Safety At Work Act 2015	Fay / Julie BOT Education Services Budget - Julie Tim H - H & S	
<p>NAG 6 - Administration</p> <ul style="list-style-type: none">● Comply in full with all legislation currently in force or that may be developed to ensure the safety of students and employees.	Julie	